###### Short PatLakeLake Patagonia Ranch Property Owners Association A

 **Representing Units II, IV and VI**

 **1214 Highway 82**

 **Nogales, Arizona 85621**

 **LPRHOA@gmail.com**

**Board of Directors Meeting**

**Minutes**

Meeting Location: 7 Lado De Loma Dr, Nogales, AZ 85621

Meeting Date & Time: 6/16/2022 6:00 PM

1. **CALL TO ORDER.** Meeting called to order at 6:11 PM by President Vanessa Register
2. **ROLL CALL.** Present are Vanessa Register, Alex Castaneda, Eileen Doolin, Bob Paulsen, Karen Rollins.

**Guests:** Jim and Kathy Manwaring, Richard Ohnstad

1. **WELCOME AND CALL TO MEMBERSHIP.** Richard Ohnstad had questions about the NextDoor App; suggested we could add information about the General Membership Meeting and Board of Directors applications there.
2. **APPROVAL OF MINUTES FROM MEETING OF 05/12/2022.** Eileenmoved to approve as amended. Alex seconded. Motion approved unanimously.
3. **OFFICER REPORTS**

PRESIDENT’S REPORT (Vanessa):

* Regarding the website directory, Vanessa reported she invited (emailed) 17 members to enter their contact data and other information into the Member Directory. There were no member replies. 4 emails were returned undeliverable. 7 more invites will be sent by regular mail. Vanessa is working off a spreadsheet provided by the Treasurer.
* Fence repair update. The fence has been cut in 12 places. Vanessa has left phone messages with a fence repair guy but has received no response. Looking for other fence repair support.
* Vanessa finished her report with a brief discussion about the Annual Meeting agenda and other points of interest to cover during that meeting.
* Ongoing discussion of the POA’s proposed Escalation Policy.

VICE PRESIDENT’S REPORT (Alex): Alex reported that he spoke again with Atty David McEvoy regarding our proposed schedule of fines. Everything looked good for our schedule. Alex suggested we should review the list of recommended actions for the Escalation Letter.

TREASURER’S REPORT (Eileen): Cash balances are: Checking $4969.87; Savings $18,154.92; Total Annual Assessment $3,172.00; Total Income & Gross Profit $4,446.23; Total Expense $1,243.10; Net Income $3,203.13; Total Liabilities & Equity $23,988.23. Short Q&A regarding delinquencies.

Also reported:

* $1500 was not transferred into savings as planned ...but it will be.
* $1000 donation has been set aside for the Patagonia Fire Dept.

COMMITTEES REPORT (Karen): Karen proposed we should post information about the Board on the website. This information might include a mission statement; Board responsibilities; a list of things the Board is not responsible for, with contact numbers for local government agencies where applicable; and some FAQs.

1. **OLD BUSINESS** There was no Old Business
2. **NEW BUSINESS** Alex moved to authorized $250 payment for the attorney to prepare the Escalation Fee letter. Eileen Seconded. Motion Passed.

1. **NEXT MEETING DATE** TBD
2. **FINAL CALL TO MEMBERSHIP** No one present at this time.
3. **ADJOURNMENT** Meeting adjourned at 7:43 PM by Vanessa Register, President.